



## HOUSE GRANTS PROGRAM 2012 APPLICATION FORM

This application form and all supporting documents must be received by the Victoria Heritage Foundation (VHF) no later than **March 31<sup>st</sup> 2012** to be considered for a grant. (A second intake of applications may be considered September 15<sup>th</sup> 2012, subject to available funds. Please contact VHF for details including completion deadlines for this option.)

DESIGNATED PROPERTY		
Address		Postal Code
OWNER(S)		
Name 1	Name 2	
Address	City / Prov	Postal Code
Home Phone	Alternate Phone	E-mail
AUTHORIZED AGENT (if applicable)		
Name		
Address	City / Prov	Postal Code
Home Phone	Alternate Phone	E-mail

**As owner(s) or authorized agent for the above named property, I/we hereby agree that:**

- check to confirm*
- I/we have read, understood and will comply with the *Application Requirements*.
  - I/we have read, understood and will adhere to the applicable VHF *Rehabilitation Dos and Don'ts*.
  - The building is covered by current comprehensive insurance.
  - There are no taxes or other monies owed to the City of Victoria.
  - I/we are not involved in any ongoing or pending zoning or bylaw disputes with the City of Victoria.
  - All necessary authorizations and permits from the City of Victoria will be obtained before work commences.
  - I/we will not commence work without a written letter of approval from the Victoria Heritage Foundation. To do so will jeopardize the award of the grant.
  - I/we will not involve the VHF in any action, between myself/ourselves and any contractors, estimators, employees, workers or agents, arising from the work on the building.
  - Photographs and documents submitted to the VHF may be used for educational and publicity purposes.
  - A VHF sign acknowledging the funding grant from VHF will be displayed during the project.
  - I/we understand that the grant may be cancelled if not started/completed within the required timeframe.

**Signature of Owner(s)**

**Signature of Authorized Agent (if applicable)**

**Date**

## 2012 HOUSE GRANTS PROGRAM APPLICATION FORM

### ATTACHMENTS:

*check if applicable*

- At least **two** contractor's current **detailed** estimates (including taxes) for each project - *required*
- Photos of the house **plus** site of proposed work - *required*
- Plans or drawings of proposed work - *for alterations or new construction*
- Colour scheme illustrating colour placement & paint chips - *required for new paint schemes*

### PROPOSED PROJECT DETAILS:

PROJECT 1	
Estimated start date	Estimated completion date
<b>Contractors</b> <input checked="" type="checkbox"/> <i>check your preferred contractor</i>	<b>Estimates</b>
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$

PROJECT 2	
Estimated start date	Estimated completion date
<b>Contractors</b> <input checked="" type="checkbox"/> <i>check your preferred contractor</i>	<b>Estimates</b>
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$
<input type="checkbox"/>	\$

CONSULTANT or SPECIALIST <i>(if applicable)</i>	
Name	Company
Address	Postal Code
Phone	
Project	\$

<b>PROPOSED PROJECT(S) TOTALS</b> <i>(your preferred estimates)</i>	\$
---	----